



ST. STEPHEN'S CHURCH EAST TWICKENHAM
Minutes of the Annual Church Meeting, Monday 23 April 2018
(Incorporating the Annual Vestry Meeting and the Annual Parochial Church Meeting)

Annual Vestry Meeting	<p>Chairman's Welcome – Jez Barnes</p> <p>Thought – Jez Barnes</p> <ul style="list-style-type: none">• We are conscious of Sonja Arnold, our Associate Vicar, walking through the valley of the shadow of death 'Psalm 23' and as a church in our different ways we are going through that valley with her. Thank you so much for the ways you are rallying around with practical support, care and prayers.• Thanks were given by the congregation to the staff team for all they do.• As we work through the business agenda we remember ultimately that what we do is all for God's glory and for people to hear about Jesus and being invited to follow him. <p>Apologies for Absence</p> <ul style="list-style-type: none">• Andy Watkins, Helen Chen, Annette Duffy, Renata Rust, Mandy Turner, Liz & Eddie Thomas, Jo & Tony Dixon, John Watson, Sarah Ricketts, Kevin & Dawn Devanney, Laura Hosking, Jules Morgan, Josie Goble, Joy Wilson, Debbie La Bouchardiere, Ann Boyle, Margaret Metcalfe, Steve Bengel, Robert Hardy, Jan Walker. <p>Election of Church Wardens</p> <ul style="list-style-type: none">• Simon Foot stood down as church warden. He was thanked for his faithful service and was given a small gift in appreciation.• The members voted by a show of hands to formally adopt Teri-Anne Cavanagh & Graham Charkham as Church Wardens. <p>Conclusion of Annual Vestry Meeting.</p>
Annual Parochial Church Meeting	<p><i>Jez reminded the PCC that only those on the electoral role can take part in APCM proceedings and vote.</i></p>

	<p>Minutes of the 2017 APCM</p> <p>Vote: Are the church happy to formally adopt the APCM minutes from 2017? Proposed: Les Taylor Seconded: David Wilson</p> <p>The members voted by a show of hands to formally adopt the 2017 Minutes.</p> <p>Election of lay people to the PCC</p> <ul style="list-style-type: none">• Thanks were given to Jeannie Mee & Robert Hardy, who are standing down as lay members of the PCC, for their support and generous service on the PCC for six years.• Jez explained there are two new nominations, Jennifer McCole and Ross Yarrow and Sarah Gough was standing for re-election. Both Jennifer & Ross introduced themselves. It was agreed that no election was possible as Jennifer and Ross had not yet been on the electoral roll for six months. Instead they would be co-opted onto the PCC at the first meeting after the APCM. Sarah Gough intends to stand down as Treasurer when a replacement is recruited so a place on the PCC is left for this purpose. Sarah was re-elected forthwith without the need for a vote as the number of nominees were less than the places available.• Jez asked all the PCC members to stand and invited Teri-Anne to pray for them. <p>Appointment of sides people (Senior Welcomers)</p> <ul style="list-style-type: none">• The church appreciates and honour the welcomers. It is a very important ministry and role. Jez reminded and encouraged every church member to be responsible for making sure everyone receives a warm welcome. <p>Vote: Will the PCC formally adopt the Sides people for the coming year? Proposed: Peter Boyle Seconded: Josh Felstead</p> <p>The members voted by a show of hands to formally adopt the Sides people.</p> <p>Adoption of the Electoral Roll</p> <ul style="list-style-type: none">• The electoral roll is now 589, a net increase. Thanks were given to Sam Millard for updating the roll. <p>Accounts for the year to 31 December 2017 – Sarah Gough</p> <ul style="list-style-type: none">• It has been an encouraging start to 2018 with income levels higher than planned.• Thanks to Jules Morgan for introducing online giving as this now contributes about £40k a year.
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- Thanks were given to all who contribute to the church. This year, though it was the third year in a row of having a deficit, the deficit was less than previous years.
- The additional costs were mostly on urgent building repairs works and a brought forward refurbishment on one of the houses.
- St Stephen's is quite generous in our giving to others. The church gives more to the London Diocese than required and we are keen to continue this additional support to the Diocese which itself has a compassionate drive. We support overseas people and UK charities where St Stephen's has links.
- The Crossway building is an asset which depreciates over 50 years.
- The church wants to increase our general fund reserves, currently at seven weeks cover, so we have resources available to support the church plant and other needs.

Vote: To formally adopt the accounts and re-appoint our auditors (Lawfords).

Proposed: Ross Yarrow

Seconded: Jennie Mee

The members voted by a show of hands to formally adopt the accounts and re-appoint our auditors Lawford Business Services, now known as MGI Midgley Snelling LLP following their merger.

- Questions submitted before the APCM about the accounts were answered.
- Apologies were given for missing the Seniors Ministry. A written report was available at the meeting. In the financial accounts, Seniors costs are included in the Pastoral expenditure.
- For accounting purposes, the 1.5 Clergy staff are Sonja Arnold and Hugo Foxwood (0.5). The 7.5 Lay Ministers are Victoria Byrne (0.5), Sam White, Luke Resch (0.5) and James Tomba, Emma Dobson and Laura Hosking, Bethan Resch, Joshua Felstead, Caryn Weber (0.5)
- Thanks to Sarah Gough and Julie Haworth for their work with the finances and accounts.

Fabric, Goods and Ornament report – Renata Rust

- Renata will be leaving for a full-time role at the end of May at a local church. Jez read a brief report from Renata. The highlights are the handrail decision on North Transept and Prayer Chapel is with the Archdeacons's office and we have a draft QI report to help focus on where work is required. In particular, church stone masonry and west round tower.
- The answer to the question received before the APCM about how the PCC supervise the staff team is two-fold. At every PCC meeting, there is an operational standing report which includes staff matters which are discussed. The PCC Advisory Group meetings include space for consideration of the support and work of the staff team. In addition, the PCC have recently agreed a review of church

	<p>governance. We are pleased that Jerry Booker is overseeing the team looking at governance which includes staff plus broader topics. If anyone has thoughts or expertise on governance, do chat to Jerry. Jerry gave a brief explanation.</p> <p>Ministry highlights for the year</p> <ul style="list-style-type: none"> • Jez invited highlights from some of the staff ministry teams. There is a lot to give thanks for, to celebrate and encourage. He recognised this is only a small reflection and there are many other ministries not represented • Victoria Byrne - Seniors explained the 10 different events held, mostly fortnightly. The church has something to offer to a wider network of seniors. The team is gaining confidence and growing in love & kindness for each other. • Hugo Foxwood - Drop-In has increased to 45-50 guests. Some 30 individuals have taken part in an Alpha course. Support & training is given on mental health issues. Guests enjoy helping set up and serving. A good example of the importance of relationship and community with panto and seaside trips. • Emma Dobson – Children highlighted Rainbow Club, the annual holiday club, offered more spaces than before for 155 children, with a team of over 40 people. There was great interaction with community, particularly parents, some now come on Sundays. The Youth team flourished in their leadership. It's great to help kids connect with God. • Bethan Resch – Youth a very busy year. One highlight is this January term, the youth were given the chance to run the show leading everything. It was amazing, the youth stepped up. Even the quiet ones got involved and some lead talks. • Caroline Montgomery - Family Life Her personal highlight is Refresh café with 70 families, 90 children, grandparents, dads and carers. The team are amazing, all connect with different adults and share some part of their testimony and pray. A typical journey is to start with Baptism preparation, then Refresh, Me and My Dad, Parenting course, Alpha and connecting and making friends. <p>Jez thanked everyone for coming and asked Graham Charkham to close the meeting in prayer.</p>
	<p>Date of the next APCM: Monday 29th April 2019 (provisional)</p>

Signed by the Chair as an accurate record

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